



Direct Deposit Authorization Form

Complete and sign one copy of this form for each company with which you have a direct deposit.

Please note: If you have a social security or other governmental direct deposit, please use the Treasury Department, Standard Form 1199A. For Social Security benefits, you can also contact them by phone to make direct deposit arrangements at 800.772.1213.

This form will notify companies to direct your deposit to Texas Gulf Bank. Send the direct deposit authorization form to the company making the direct deposit or give this form to your Human Resources department for direct deposit of your payroll. If you have social security or other governmental direct deposit, see note in left column.

To ensure accuracy, please attach a voided check from your new Texas Gulf Bank Account to each Direct Deposit Authorization Form that you use.

Personal Information:

Last Name First Name

Street Address

City State Zip

Work Phone Home Phone

Social Security Number

Employer Name Employer Phone

Employee ID Number of Department

List Account Numbers Below:

Previous Account Number

Previous Bank Name

New Texas Gulf Bank Account Number Routing Number

Type of Account (check one) Checking Savings

Check Only One:

- New authorization for direct deposit (not currently using direct deposit)
 Please change my existing authorization from my previous bank to Texas Gulf Bank

Signature Date

You may want to keep your previous account open for 2 months in order to ensure all Automatic Payments and Deposit transfers are complete.

Staple VOIDED check from your new Texas Gulf Bank Account below: